

Bridport Gig Rowing Club

1.

Constitution and Rules

Adopted on theday of 2009, at the general meeting held on..... at

1. Name

The name of the club is “Bridport Gig Rowing Club” (“the club”)

1.2 Objects (“the objects”)

1.2.1 The objects of the club are to provide facilities for and promote and encourage community participation in the healthy sport of rowing (“the sport”) by the residents of Bridport , West bay and surrounding areas for the benefit of all-comers including young people, the disabled, persons special needs and those who are otherwise disadvantaged.

1.2.3 Powers. In order to advance the Objects, but not otherwise, the club has powers to:

- A) Acquire and provide boats, equipment, coaching, training and rowing facilities, clubhouse, transport, first aid and related facilities;
- B) Provide coaching, training, first aid and other related social and other facilities;
- C) Take out any relevant insurance cover for the Club, employees, contractors, players, guests and third parties;
- D) Raise funds by appeals, subscriptions, loans, charges and other similar methods;
- E) Open bank accounts, borrow money and give security for the same;
- F) Buy, lease or license property and sell, let or otherwise dispose of the same, subjects to any restrains required by law;
- G) Make grants and loans and give guarantees and provide other benefits;
- H) Set aside funds for special purposes or reserves;
- I) Invest funds in any lawful and responsible manner;
- J) Employ and engage staff and others and provide services;
- K)Co-operate with or affiliate to any bodies involved with the sport and with government and related agencies;
- L) Do all other things reasonably necessary to advance the Objects.

1.3.1 **Activities.**

As far as it is able the Club will provide sporting and related social facilities and activities, boats and associated equipment, coaching, training, courses insurance cover, first aid, some expenses towards rowing events, refreshments associated with events and other ordinary benefits of a Community Amateur Sports Club as provided for in the finance Act 2002.

1.3.2 The Club may also in connection with the sporting purposes of the club

- A) Sell and supply food, drink, and related sporting clothing and equipment;
- B) Organize social and fundraising events;
- C) Employ members (though not for rowing or participating in sporting activity) and remunerate them for providing goods and services on fair terms set by the committee without the person concerned being present;
- D) Indemnify the Committee and members acting properly in the course of the running of the club against any liability incurred in the proper running of the Club (but only to the extent of its assets)

1.3.3 In the provision of these activities the Club will have due regard to the laws on disability discrimination and child protection.

1.3.4 The Club will have due regard for its duty of care to all Members and to the public

2.1 **Membership**

Membership of the club shall be open to anyone interested in the sport and furthering the objects of the club on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However limitation of membership according to possible restrictions of facilities is allowable on a non discriminatory basis.

2.2 The Club may have different classes of membership and subscriptions on a non discriminatory and fair basis. Voting rights may be restricted to certain classes of membership (“Voting members”). The Club will

endeavor to keep subscriptions at levels which will not pose a significant obstacle to people participating.

2.3 The membership year will run.....
.....Subscription levels will be agreed by the committee in January and will be notified to the membership during the first half of February. Members who have failed to renew their subscriptions by the 31st March without giving a reason satisfactory to the Committee will be deemed to have resigned their memberships.

2.3a Members will have duties in accordance with relevant byelaws. Members who fail to fulfill such duties may be deemed by the committee to be subject to rule 2.4

2.4 The Club Committee may refuse membership, or remove it, for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to an appeal committee comprising three committee members who have not been involved in the recommendation to refuse membership.

3.0 Management

The management of the clubs affairs including all questions of policy and finance shall be vested in the Committee (“the committee”) which shall consist of a maximum of 12 members elected at the Clubs AGM in accordance with these rules. Committee members must be over the age of 18 years and paid up members of the Club. The Committee may co-opt club members onto the committee (up to maximum such that elected members would always outnumber co-opted members by a 2:1 ratio). All serving members shall resign at the AGM and be eligible for re-election. The Committee shall meet as often as it sees fit but not less than 6 times each year.

3.1 The Committee shall appoint such officers as it sees fit from within its membership, and may also appoint a President and Vice Presidents. An executive committee comprising the Chairman, Secretary, Treasurer and Rowing captain will be responsible for the day-to- day management of the club.

3.2 Any Committee member may be re-elected or re co-opted. Officers may usually serve for a maximum of 3 years

3.3 A Committee member ceases to be such if he or she fails to attend committee meetings on three successive occasions without offering satisfactory explanation, ceases to be a member of the club, resigns by written notice, or is removed from the Committee for good cause (after the member concerned has had the chance to put his

or her case to the full committee), or is removed by the club members at a General meeting. The committee shall set time limits and formalities for these steps in accordance with natural justice.

3.4 The Committee shall have the power to appoint such Sub-committees as it considers desirable for any purpose. The Committee shall decide on the terms of reference for all such sub-committees including any delegated powers. Such sub-committees will have three or more members, and appoint its own chairman and secretary. The Officers of the Club shall be ex-officio members of all such sub-committees, and shall be entitled to receive notice of sub-committee meetings. All acts and proceedings of such sub-committee meetings shall be reported back to the Committee as soon as possible.

3.5 The committee may appoint experts who may or may not be members of the club to advise on specific subjects which may benefit any aspect of the Club.

3.6 The Committee shall make such Byelaws as it from time to time shall see fit. Such Byelaws shall not be created , repealed or amended except by a simple majority vote in a formal committee meeting. Such introductions, repeals or amendments will notified to members. Such byelaws will be introduced, amended or repealed subject to the Rules and Objects of the Club to ensure that the Club is managed for the benefit of all its members

3.6 Committee Meetings.

Whenever a Committee member has a financial interest in a matter to be discussed he or she must declare it, withdraw from that part of the meeting, not be counted in the quorum for that agenda item and withdraw during the vote, and have no vote on the matter concerned.

3.7 The Committee will decide on its method of operating. Unless it is otherwise resolved the following rules will apply:

- A) At least 4 members must be present for the meeting to be valid;
- B) Committee meetings shall be face to face;
- C) The Chairman or whoever else those present chose shall chair the meeting;
- D) Decisions shall be by simple majority of those voting;
- E) A resolution in writing signed by every Committee member shall be valid without a meeting
- F) The Chairman of the meeting shall have a casting vote;
- G) The minutes of the Committee meetings shall be made available to members on request provided that matters of commercial confidence may be withheld by the Committee.

4.0 Meeting Rules

Any meeting at which resolutions will be put before members will be either an Annual general Meeting or an Extraordinary General Meeting (“General Meetings”) and the following rules will apply:

- A) All members may attend all general meetings of the Club in person.
- B) Written notice of General Meetings of the club must be given not less fourteen clear days before the meetings and contain details of the resolutions to be proposed. This does not apply to clause 5.1 (proposal to wind up the Club). Members who have given e-mail addresses to the club are deemed to have agreed to accept receipt of notices by e-mail and are responsible for ensuring changes to e-mail addresses are notified to the Secretary ;
- C) Accidental omission to give notice of a General Meeting to any person Entitled to receive notice or non-receipt by persons entitled to receive notice shall not invalidate the proceedings of the meeting.
- D) The Quorum for all General Meetings is 8 members present
- E) The Chairman of the Committee or in his or her absence another member chosen at the meeting shall preside.
- F) Except as otherwise provided in these Rules every resolution shall be decided by a simple majority of the votes cast by Voting members on a show of hands. In the even of an equality of votes the Chairman shall have a second or casting vote

4.1 Annual General Meetings (“AGM”)

The Club will hold an AGM once every calendar year and not more than 15 months shall elapse between AGMs. The notice for the AGM will be accompanied by an agenda for the meeting and a copy of the accounts and will invite nominations for election as officers or committee members. At Each AGM;

- A) The Chairman will present a report on the Club’s activities since the Previous AGM;
- B) The Treasurer will present accounts of the Club for the latest financial year (audited as the Committee shall decide) for the approval of the meeting;
- C) The Members will discuss and vote on any resolution (whether about policy or to change the Rules) of which due notice has been given to the Members;
- D) The members will discuss any special matter which the Committee may wish to bring before the members and may make suggestions for

consideration by the committee and deal with any other business put to the meeting;

E) The Members will elect a chairman, secretary, treasurer, rowing captain and up to a maximum of 8 members to the Committee to serve until the next AGM. Nominations for the positions of chairman, secretary, treasurer and rowing captain must be submitted the current chairman or secretary at least two days before the meeting. The consent of Nominees must be obtained before the election.

4.2 Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or of the receipt of a written request of not less than 15 members signed by them and detailing the resolution or business to be discussed. Such an EGM shall be held at a place decided upon by the committee or in default by the Chairman on not less than 14 and no more than 21 days' notice, unless the business includes a resolution to wind up the Club, in which case 28 days notice is required.

5.0 Alterations Amendments Dissolution and Miscellaneous.

These Rules may be amended at a General Meeting by two-thirds of the votes cast but not (if relevant) so as to jeopardize the Club's status as a Community Amateur Sports Club as first provided for by the Finance Act 2002 and not in any event to alter its objects to include another eligible sport (unless the procedure in clause 5.1 has been followed) or the winding up provisions hereof.

5.1 The Objects may be changed to include another eligible sport if the committee unanimously agrees, and the members also agree the change by a 75% majority of votes cast.

5.2 **Winding Up Provisions.** The members may vote to wind up the club if not less than 75% of those present and voting support that proposal at a properly convened General Meeting of which not less than 28 days notice has been given to all members.

5.2.1 The Committee will then be responsible for the winding up of the Club's affairs

5.2.2 After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following;

a) to another Club with similar objects which is a registered charity

b) to another Club with similar sports objects which is a registered CASC Club

c) to the Cornish Pilot Gig Association for the use by them for related community sports.

5.3 The Property and funds of the club shall be applied solely towards the promotion of the objects and may not be used for the direct or indirect benefit of members other than in accordance with these rules. Surplus income shall be reinvested in the club. Provided that nothing in these rules shall prevent payment of bona fide salaries or the reimbursement of out-of-pocket expenses with the approval of the Committee.

5.4 Communication. In the interests of economy e-mail will be used as much as possible and members providing e-mail addresses are deemed to have agreed to receive all communications by e-mail and to be responsible for notifying the Club of changes.